



BAR RESTAURANT FUNCTION SUITE

The Risley Park
Derby Road
Risley
Derby, DE72 3SS
Telephone: 0115 9392313
Fax: 0115 949 0583
Website: www.therisleypark.co.uk

Parkrooms Hire

Lunch time Room Hire £100.00
(Until 5.00pm)
Evening Room Hire
(From 6.00pm onwards – extra charge of £50 for all day)

Saturday £200.00
Friday £175.00
Sunday £100.00

Resident Disco £175.00

Projector Hire £40.00
(runs for a maximum of 2 hours via your own lap top- these must be checked 24 hours before to ensure the program runs ok through the projector)

Three Course Meals Available on request

Like our page on Facebook for pictures and upcoming events
www.facebook.com/therisleyparkbar

Food Options

Standard Buffet £9.00 per person

Basket of rolls

Mixed meat platter

Cheese board

Seafood platter

Sausage Rolls

Ploughman's Pork Pie

Potato Salad , mixed green salad and coleslaw

Plain & Cajun Chicken Salad

Oven baked Pizza & Garlic Bread

Crisps

Additional Items available (Price per person)

These are an addition to the above buffet as they are not a full portion

Please tick

<input type="radio"/> Chilli Con Carne	£2.75	<input type="radio"/> Fries	£0.50
<input type="radio"/> Chicken Curry	£2.75	<input type="radio"/> Tortilla Chips & Dips	£0.30
<input type="radio"/> White Rice	£1.00	<input type="radio"/> New Potatoes	£0.50
		<input type="radio"/> Hot Jacket Potatoes	£1.00

Buffet Puddings

Cheesecakes	£17.50 (10 portions)
Gateau	£20.00 (16 portions)
Trifle	£20.00 (25 portions)
Profiteroles	£25.00 (1 x pyramid)

Other Options

BBQ £10.50 per person
(Sausages, burgers, salad and sauces- including chef-run for 1 hour)

Curry/Chilli and rice with poppadoms £8.95 per person
(Served for 1 hour)

Afternoon Cream Tea £5.50 per person
(includes 1 cup tea & coffee per guest, cream scones and sandwiches)

Carvery and Dessert £12.50 per head
(carveries are on a self-serve basis and include 3 meats with all of the trimmings and Apple Pie, Chocolate Cake or Strawberry Cheesecake)

Buffets are served for 90 minutes only, anything left will be discarded

Vegetarians and Special Diets can be catered for.

Please note that these prices relate to self-service buffets.

We reserve the right to substitute any items without prior notice

Please note: we do not allow outside catering

Parkrooms Additions

Table Cloths (Standard colour ivory)	£4.75 each
Table Cloths (different colour) (Must have 3 weeks notice)	£6.00 each
Table runners – all colours	£2.00 each
Chair Covers & Ties (minimum of 50)	£2.50 each chair
Bubble vase table decoration Inc crystals plate & mirror	£10.00 each set
logs and bottle hire	£70.00
Single set of 3 balloons	£7.50
Balloon deal of 9 sets	£60.00
Toast wine (6 x 125ml glasses)	from £18.00
Bucksfizz	£2.65 per glass
Pimms Punch	£3.50 per glass
Place Cards	£0.30 each card
Card Box	£35.00

Booking Form

Day & Date of Function

Contact Name

Address for Correspondence

Post Code

Telephone Contact No.

Email Address

Type of Function

Who is the function for

Expected Numbers

(The Parkrooms is licensed for 150 guests however seating can only be provided for a maximum 80 of those)

Time Room required from

Time Bar required from

Time Disco required from

(The Resident Disco is available to play from 7.30pm until just after 12.00am)

Buffet Details:

please cater for the correct amount as any extra food will be charged if we are required to top it up by the organiser

Special Diets-

Any Special requirements:

Table decorations-

Table linen-

Balloons-

Chair covers-

Please read the Conditions of booking on next page and our Privacy Policy to confirm your consent to us holding and processing your data for the purposes of this booking.

I confirm that i/we agree to abide by the Conditions of booking and agree to you holding and processing of my/our personal data as described in the Privacy Policy

Signed

Date

Deposit Paid

Conditions of Booking

- We require within 2 weeks of booking, a **non-refundable** £200 deposit for all functions except weddings, which is a **non-refundable** deposit of £500 due to the planning and costs of the companies we use.
A completed booking form is required before any booking is accepted and confirmed, any provisional bookings will be cancelled if not confirmed within 2 weeks of booking with both the deposit and booking form.
- We are unwilling to cater for **18th Birthday** parties and other events involving minors
- The Risley park can arrange your **Disco** or an outside band/Discos or acts can only be allowed with the permission of the manager (£50.00 additional charge for all is payable) If any damage occurs from the disco/band/acts you have arranged; you will be liable for the damages. A 4 weeks' notice must be given if you do not require our DJ or the cost will be chargeable.
- The organisers agree to be responsible for any damages to The Parkrooms or premises caused by the invitees or independent contract hire, drawing pins and tape must not be used to decorate. The Risley Park regrets that it cannot accept liability for any equipment, or property damaged, lost or stolen whilst on the premises. Step ladders are used at your own risk.
- The management reserve the right to deny admission to any person considered unsuitable and persons under the age of 18 years old will not be permitted to consume alcohol
- The Parkrooms is to be vacated by **12.20am**, late departure may result in the additional charges to cover staffing costs.
- **Outside Drinks/food** Due to our lease agreement we are unable to offer corkage or allow any outside beverages/catering to be consumed on the premises. Buffets will be removed after 90 minutes and discarded due to health and safety legislation. Any food/drinks taken off the premises is done so at your own risk.
- The Risley Park regrets that it cannot accept liability for any equipment, or property damaged, lost or stolen whilst on the premises. Step ladders are used at your own risk.
- The management reserve the right to amend menus and prices if necessary
- **Payment** All accounts must be settled no later than **one month** prior to function, we can accept cash, cheque or debit card.
- **Cancellation Fees**
Less than 48hours before The full estimated costs will be charged
Less than 2 weeks before 50% of the balance will be charged
Less than 1 month before The Room hire, Disco & Extension costs will be charged
Deposits are non refundable
- Please note : **we do not allow paper party poppers or any items stuck to the wall.** Any other room decorations **must** be authorised by the management as any damage to walls or paintwork will be charged.
- We do not allow any type of fireworks including sparklers and only battery powered candles can be used inside

Privacy Policy

The Risley Park is owned and operated by Probably a pub Ltd. The expression “we”, “us” and “our” refer to Probably a pub Ltd and all elements of the company including the Function room.

The terms below set out the manner and purposes for which we may collect and process your personal data when you use the Website and booking of one of our function or/and hotel rooms (the “Policy”).

Please read the following carefully to understand our practices regarding your personal data and how we may use it.

By using this Website and signing a booking form, you indicate your agreement to the terms of this Policy.

You can access our Website home page and browse our Website at any time without disclosing any of your personal data, when booking a function however we will require information from you that is stored for contact information regarding your booking only.

Information we may collect from you

This information may include your contact details (such as for example your name, email or postal address and/or telephone number) and your bank account details when you complete any transaction through the Bacs. We may collect your personal information when you:

- *send us an electronic mail (through a mailer or a web form);*
- *contact us to obtain information about us or any of the services we provide;*
- *make any comments or provide us with feedback on the Website or on our services;*
- *contact us to organise a visit to one of our outlets*
- *register your details in order to carry out a transaction through our Bacs to pay for a purchase*

You should ensure that the information you provide about yourself is true, accurate and complete. It is also your responsibility to let us know about any changes to your personal details so that we can ensure our records are complete and up-to-date.

Use of Information

Any personal information you send us will be used only for the purpose(s) you provided it to us. Requests for information will be directed to the appropriate staff to respond to your request.

We do not retain your personal information for longer than necessary to achieve the purposes for which you provided this information to us.

Disclosure of Information

We may disclose your personal information to third parties upon your request, for the purpose of providing products that we can supply (for example our resident DJ).

Other than as indicated above, we will not sell, exchange, share or otherwise distribute your personal information to any third party without your consent unless we are required to do so by any relevant legislation.

Security

We have put in place security measures to protect any information, including your personal information, collected or processed through your booking..